

Last Name: _____

First Name/s: _____

Contact Telephone Number: _____

Email Address: _____

School: _____

School Stamp:

I agree to comply with the library regulations [overleaf]

Student Signature: _____

Parent/Guardian Signature: _____

Regulations for all library users

The library regulations listed below are in the interest of all users. Regulations are also on display on library notice boards. Please ensure that you are aware of library regulations and abide by them at all times.

Library privileges may be limited or withdrawn if regulations are not observed

Regulations for Leaving Certificate Study Programme:

- Students must have their Institute Library ID card with them at all times at the library. Only registered library users may use the library.
- Institute Library ID cards must be produced when requested.
- No library material may be removed without authorization.
- Library users will not cause any noise or disturbance which is likely to distract or inconvenience other users. Those making noise will be asked to leave the library.
- All mobile phones should be switched to silent mode.
- No food or drink is allowed in the library.
- Library users will not deface or otherwise abuse library property.
- Users must not reserve reading/study spaces by leaving their belongings on tables or desks. Belongings should not be left unattended in the library.
- The library reserves the right to terminate access with immediate effect.

The information requested is for admission and statistical purposes only. It will be treated in strict confidence.

For Office Use Only:

Membership period: From: _____ To: _____

Date card issued: _____

Application verified